

BOROUGH OF LANSDALE
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
MEETING OF OCTOBER 5, 2016 – 7:00 p.m.

Members Present:

Jason Van Dame	Committee Chairman
Denton Burnell	Borough Council President
Steve Malagari	Borough Council Member
Jacob Ziegler	Borough Manager
Brian McGowan	Assistant Finance Director
John Crawford	Interim Finance Director

Mr. Burnell called the meeting of the Administration and Finance Committee to order at 7:00pm.

Action of Minutes Previous Meetings

Motion Mr. Burnell, second Mr. Malagari to approve minutes of September 7, 2016 Administration and Finance Committee Meeting. Motion carries 2-0.

2016 Financial Reports

- (1) Review of Financial Reports as of 09-30-2016:
Recap revenues- EIT and LST running ahead and expenditures running as expected.
- (2) 2017 Budget-
 - (1) Expenditures are about the same as in Draft #1, but we are waiting on Healthcare and Worker's Comp. Waiting on Revenues and expecting a slight uptick.
 - (2) All #'s should be done by the end of October. Need Electric and Sewer rates to complete revenue for the electric and sewer study expected next year.
 - (3) State Aid from Pension up 11%. We just received 2 years from recycling and both together add up to about \$110k.

Committee Business Items

Request Reports from Various Non Profit Organizations

Mr. Burnell- Requests have been made by people for how money has been spent by the various organizations that the Borough give money to. Discover Lansdale has received a diminishing donation over the years and down to \$50k/year. People want to know how the money is used and what should we plan for next year. Some of the other groups that we give money to are: Historical Society, Fire Dept., Library and Hometown Heroes. He would like to see each of these groups come in and give us a report and a brief us on how they used the money this year and what they will do with the money next year. It would be expected that in October and by the end November that each of the groups comes in to give their report.

Requests for Contributions N.P. Commons

Recap: the Borough has been asked in September to contribute \$150k to the North Penn Commons Project. The request was made last month to donate prior to the Grand Opening so the Borough could be participate and be recognized as a contributor.

Discussion among group about what/ if any money given by Borough should go to. Mr. Burnell said that we can ask how our contribution would be divided up and if we can give more to one group or another. This would be a one-time request from N.P. Commons. The conclusion was that discussions should continue and involve Andy to better understand how the money would be allocated and if we can request how it is divided.

Update on Proposed Residential/ Municipal Trash Removal Contract

Recap: Council had previously voted last time to develop specifications for a proposal.

It was discussed that Chris Fazio is currently working to develop a bid package and he should have it next week and it be based on prior contracts. Discussions among group to request different options, pricing, times of service and days, include free totes, recycling and whether bags would be used. Also, various benefits are being looked into about being a single hauler, but until we have the #'s back from single hauler then we can take a look at the benefits.

Update on Sale of 311 W Main St Property

It was discussed that the 10% deposit is ours and it is now beyond the period of time. Settlement would be in December. Buyer would have to put more money down if they want to extend that date. Contractors has been looking to gain access to the building.

Old Business

New Business

Public Comment

The meeting adjourned at 7:59 pm.