

BOROUGH OF LANSDALE
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
MEETING OF OCTOBER 5, 2016 – 7:00 p.m.

Members Present:

Denton Burnell	Borough Council President
Steve Malagari	Borough Council Member
Jacob Ziegler	Borough Manager
Brian McGowan	Assistant Finance Director
John Crawford	Interim Finance Director

Mr. Burnell called the meeting of the Administration and Finance Committee to order at 7:01pm.

Action of Minutes Previous Meetings

Motion Mr. Malagari, second Mr. Burnell to approve minutes of Sept 7, 2016 Administration and Finance Committee Meeting. Motion carries 2-0.

2017 Proposed Budget Expenditures:

The Committee discussed 2017 budget update by John Crawford. To date each department has submitted their preliminary budget numbers. Administration has submitted payroll & benefits information. Next step is to work on revenues and expenditure projections for next year.

Committee Business Items

Audio/ Visual Equipment Purchase for Committee Meetings

The Committee continued discussion from prior meeting on September 7, 2016 regarding the purchase of audio/visual equipment to record Business meetings. AVT, a COSTARS vendor, has provided the lowest of 3 quotes on equipment which includes training for total cost of \$26,592. The Borough had previously received a technology grant from Comcast in July 2011 in the amount of \$29,400 which has never been spent. Motion Mr. Burnell, second Mr. Malagari. Motion carried 2-0.

Municipal Items to Advertise for sale/ rebid

Pat Chapman provided an update on the sale of Borough assets on the Municipal website from the list submitted the previous month. Not all items sold as expected. The items that didn't sell are going to be re-listed along with new items to sell. If previously listed items do not sell for a second time, the Borough can make a decision to salvage. The focus on selling the items is on giving the public a fair opportunity to buy and the Borough getting the most opportunity to sell. Motion to re-list assets and to add new items Mr. Malagari, second Mr. Burnell. Motion Carried 2-0.

Old Business

Trash Hauling

The Committee discussed the continuing topic of trash hauling which has been discussed over the past few years. Mr. Burnell mentioned the 3 options to date were for a single hauler, Borough hauling or to do nothing and make no changes. As a result of previous discussions, the

results from the trash hauler survey conducted a few years back along with follow-up with engineer, no decision has been made how to move forward because nobody knows the exact price for a single hauler. Mr. Burnell recommended that the Borough authorize the engineer to draft documents to determine the price to be. If the price comes back to be cheaper than the current, then we should pursue a bid. The next step would then be to go thru the formal bid process if approved. Motion Mr. Burnell, second Mr. Malagari Motion carried 2-0.

New Business

Potential Solar Power Purchase Opportunity

Mr. Ziegler discussed that AMP put out a proposal and our consultants recommended that we participate in a program to purchase solar power to diversify our portfolio. We would participate in the project for 5% of our load. We would join into a contract that is a source more locally operated. The site for the solar generation hasn't been determined. This agreement will likely be between AMP, third parties and maybe other municipalities. We will likely break-even on savings for the first few years, but it will save us going forward.

Public Comment

The meeting adjourned at 7:59 pm.