

March 2, 2016

The Work Session of Lansdale Borough Council was held on Wednesday, March 2, 2016 at Lansdale Municipal Complex, One Vine Street, Lansdale, PA and called to order at 9:23 pm by Council President Denton Burnell.

ROLL CALL:

- (X) Councilman Angelichio
- (X) President Burnell
- (X) Councilwoman Hawkins Charlton
- (X) Councilman DiGregorio
- (X) Vice President Fuller
- (X) Councilman Hansen
- (X) Councilman Malagari
- (X) Councilman Van Dame
- (X) Councilman Work
- (X) Mayor Szekely

Borough Representatives:

Borough Manager, Jake Ziegler
Finance Director, Brian Shapiro
Asst. Borough Manager, John Ernst
Parks & Rec. Director, Carl Saldutti
Electric Superintendent, Andy Krauss
Public Works, Rick DeLong
WWTP Superintendent, Dan Shinskie

Borough Solicitor, not present
Borough Engineer, not present
Police Chief, Bob McDyre
Library Director, Tom Meyer
IT/GIS Coordinator, Bryan Poster
Cust. Svc/Records Mgr., Pat Chapman

Residents

Carol Zellers – 101 Elm Drive

Agenda Item #5 – Committee Reports

Administration and Finance Committee – Councilman Van Dame

1. The phone system in the Police Department is the same system that they had in the old building and it needs to be upgraded. They have to continue using copper lines and cannot use the digital phone system that the rest of the Borough uses. A new phone system will need to be purchased.
2. Trash hauling in the Borough – several years ago a survey was sent to residents regarding trash hauling and whether the Borough should move to single hauler or keep the system that is in place now. There has been a group of staff and a couple of Councilmembers who have been working on this and there will be a public presentation on Wednesday, March 23 at 7:00pm. Please come out to see the presentation which is purely informational.
3. Motions to appear before Council at the next business meeting:
 - Resolution for Police Pension Board to appoint an Administrator and adopting professional services contract policy.
 - Liberty Bell Trail reimbursement agreement. This agreement states that the Borough will follow all the rules and meet PUC standards, etc. This agreement finalizes the work we have been doing to

prepare for this project. This is a TAP grant that is funded through DVRPC.

- An ordinance to enter into an intergovernmental agreement with NPWA related to the Crestview Road project.
 - An ordinance to enter into an intergovernmental agreement with NPWA related to NPWA taking over sewer billing from the Borough.
 - Set the rates for parking in the Madison Parking Lot.
 - Payment #27 for work completed on the municipal complex.
4. Johnson Controls presented to the committee the LED replacement lights for all public lights in the Borough.
 5. Discussed the possibility to change protocol for Council amending ordinances pertaining to parking lots and allowing the Parking Authority to make those changes themselves.
 6. Professional services to provide breakdown of fees and summary.

Councilman DiGregorio – He is curious about what the parking fund money is. Does it belong to the Borough or the Parking Authority?

Mr. Shapiro – That is just an account that has been building up over the years. About \$6,000 is collected from meters a month. It is Borough funds.

Councilman Hansen – What is the rate that NPWA will charge the Borough to bill the sewer bills for us?

Mr. Van Dame – it will be \$0.90 per bill, per quarter.

Code Enforcement Committee – Councilman Angelichio

1. Discussed that Habitat for Humanity has contacted Mr. Ernst about the possibility of partnering with the Borough. They have money to spend and they want to spend it in Lansdale. Talks are in the very early stages and more information will come as talks continue.
2. Discussed single hauler versus Borough owned trash pick-up.
3. Planning Commission update – The developer for 43 W. Third Street (Third & Walnut) brought very early ideas related to zoning for that property. More to come as talks continue.
4. In-law Suite Ordinance – There have been more and more requests to add in-law suites to homes in the Borough. The department is looking to add an ordinance regarding in-law suites.
5. The County is working on creating a working committee for their comprehensive plan.
6. SEPTA will host two public meetings to update residents and business owners of the progress on the parking garage and also to explain how and when the very large concrete building materials will be brought into the area.
 - Tuesday, March 8th from 5:30pm to 8:30pm
 - Saturday, March 12th from 9:00am to 12:00pm
7. Zoning Hearing Board – The Board will review an application for a mosque and education center proposed for 801 W. Second Street on March 15 at 7:30pm.

Councilman DiGregorio – The SEPTA presentation is a great idea. Do we have the capability to have a Podcast of the presentation?

President Burnell – We would have to figure out a way to do that and if it is even possible to do that.

Communication Commission – Councilwoman Hawkins Charlton

1. The next meeting will be Tuesday, April 5th at 7:00 pm

Economic Development Committee – Councilman Van Dame

1. New businesses that opened or approved to open in January:
 - Ramm Pharmacy – 801 W. Main Street
 - St. Mary's Center for Rehab & Healthcare – 701 Lansdale Avenue
 - Incentive Systems, Inc. – 280 Pennbrook Parkway
 - Posh Nail and Spa – 240 Pennbrook Parkway
 - Creative Employee Benefits Solutions – 410 W. Main Street
 - Independence Foot and Ankle Associates - 233 S. Broad Street
2. Main Street Manager – Mr. Ernst met with DCED regarding the Main St. Manager program to help set up Lansdale for economic success. A program called Keystone Communities Program through DCED may be able to assist the Borough. There is a 5-year and financial commitment for this program. More research is needed and Mr. Ernst will be talking with other municipalities about their programs and what they have done in their towns.
3. Tracy Flynn did a presentation to the committee to show everyone all the capabilities of the Borough website. A lot of the tools that are available are not being used; people can personalize to get the information that they really want to receive.
4. Public comment – someone suggested that the Borough should ask for feedback from businesses as to why they close their business and leave the Borough.
5. Discussed a business directory for the Borough.

Vice President Fuller – Discover Lansdale is creating a business directory and forms have been distributed to businesses in the Borough. There are different levels of listings. The deadline to return the forms is March 18 and can be submitted as a hard copy or online.

President Burnell – If a business misses the deadline can they still get included into the online version?

Vice President Fuller – Discover Lansdale Board did discuss an online version and this is a new thing they are doing and a big undertaking. They will work on an online version and they will work to keep the directory updated.

Councilman DiGregorio – For a Main Street Manager can there be a partnership between the Borough and the businesses? Last year there was a line item on the budget for Community Development.

Councilman Van Dame – They did not get into too much of a discussion regarding a Main Street Manager.

Mr. Kilkenny – Jenkintown started a Main Street Manager program eight years ago. DCED had funded this program in tiers such as 100% funds, then 80%, then 60%, etc. and then no more funding. Once that funding ends than the municipality puts up a vote for the businesses to decide whether to collect an extra tax for the BID that is usually created after the funding runs out.

Mr. Ernst – The Easton Main Street Manager that he spoke to told him that DCED no longer funds the Main Street Manager program but they will help fund grants.

Councilman Van Dame – There are vacancies for EDC and Planning Commission. The deadline to submit a resume is today. The Appointments Committee has received several for both EDC and Planning Commission.

Electric Committee – Councilman DiGregorio

1. DVRPC Street Light Program – a presentation by Johnson Controls showed the LED light program to the committee. LED lights save money and conserve energy and are low maintenance. The Borough will get back the money it spends up front within a few years from the savings.
2. Ms. Flynn showed an overview of the Borough website to the committee related to the Electric Department's webpage.
3. Phase 2 of the fiber connection will include Parks and Rec. building, the pools, etc. This project will start up again soon.
4. Andale Development permanent power has been completed as well as North Penn Commons and SEPTA for the parking garage. The department is now working on the Elm Terrace Gardens expansion project.

Councilman Hansen – Glad that Andy Krauss is doing this street light project so in the future we can reduce the resident's electric rates.

Mr. Ziegler – Johnson Controls will show their presentation to all of Council at the next business meeting.

Library Committee –Vice President Fuller

1. The Committee meets on Monday, March 7th at 6:30pm at the library.

Parks and Recreation Committee – Vice President Fuller

1. Motion to appear before Council at the next business meeting:
 - Approval for St. John's UCC Easter sunrise service in White's Road Park.
2. The North Penn United Way is holding a kickball fundraiser on May 7. Staff is looking into which park is the best location for this fundraiser.
3. Karate classes started on February 29 and eight children started the class.
4. Upcoming programs for Parks & Rec.:
 - Bike Safety Workshop in May at White's Road Park.
 - Pyzanky Workshop March 12 and spots are still open.

- Easter Egg Hunt on March 19.
 - Gardening classes start March 21.
5. The department will be expanding their newsletter to include Montgomery and Towamencin Townships for pool sign-ups in the Borough.
 6. Currently meeting about Founders Day which is August 27. They are working on the theme for this year.
 7. First Friday begins May 6 this year.
 8. Capital discussion – thinking of adding some items for the pools such as an aquatic climbing wall at White’s Road pool and purchasing for the Fourth Street pool a Wibit which is an inflatable water attraction. It was also suggested to enhance the shade area at the baby pool at the White’s Road pool.
 9. The skate park grant can be shifted to another location in the Borough.
 10. Memorial Park Grandstand – the committee would like to move forward with this project.
 11. The \$4,700 check was received for the Tree Vitalize Program.

Public Safety Committee – Councilman Work

1. Motions to appear before Council at the next business meeting:
 - Amend the Civil Service ordinance.
 - Add an ordinance to restrict parking on E. Fourth Street near the entrance of Williamson Place.
 - Approve a combined 5K race with PennSuburban Chamber and the Variety Club on October 16, 2016. Since Manna will be moving into North Penn Commons during the time that they normally have their run they will not have a 5K race but will begin doing the races again in 2017.
2. There were concerns about traffic on 9th Street since the new train station opened. The Police Department monitored the road and the average speed is eighteen mph with an average volume of about 463 cars per day.
3. Two handicapped parking requests were denied due to sufficient off street parking. One at 107 E. Sixth Street and one at 120 E. Fifth Street.

Councilman DiGregorio – Can an elementary school apply for a race this year?

Councilman Work – We want to keep the same amount of events that we already have.

Councilman DiGregorio – Schools want to do 5K races too.

Vice President Fuller – Suggested that a school combine with another group that already has a scheduled race and run them together like the Variety Club is doing with PennSuburban Chamber.

Public Works Committee – Councilman Malagari

1. Motions to appear before Council at the next business meeting:
 - Payment to SJM for work completed on the 2014 CDBG Program in the amount of \$19,144.35 along with a Change Order in the amount of \$7,579.13.

- Payment to Bencardino for work completed on the Perkiomen Avenue Project in the amount of \$67,412.40. Curb and sidewalks need to be done by the homeowners by June so the contractor can come back to pave the street.
 - Payment to Marino Corporation for work completed on the 9th Street Off-site Improvements Project in the amount of \$119,643.62. There will also be a change order in the amount of \$13,121.00 due to SEPTA's schedule and work had to be done on the weekends.
 - Payment to Blooming Glen Contractors for work completed on the WWTP Capacity Upgrade project in the amount of \$18,540.11. The project is substantially completed.
 - A final payment to Laffredo work completed on the 2013 Roads Program.
 - Authorize a resolution to pay DEP penalty in the amount of \$3,842.00. In January 2015 there was an overflow problem that was isolated to a specific manhole. There was a clog from grease from a nearby residence in the Wedgewood neighborhood that cause the overflow. WWTP self-reported the incident. Now the department has on the schedule a regular cleaning of that pipe. GIS should be tracking these kind of incidents for future work orders.
2. Staff and RVB are getting the Crestview Road Project bid ready to be advertised.
 3. Discussed trash hauling in the Borough.

Councilman DiGregorio – Is this the last change order for 9th Street project and does the Parking Authority reimburse the Borough?

Mr. Ziegler – This will complete the project and the Parking Authority will reimburse the Borough.

Councilman DiGregorio – Weren't the bollards in the scope of work originally?

Mr. Ziegler – It was in the scope of work and the change order was due to unsuitable soil and some of the work had to be done during weekend hours.

Agenda Item #6 – Announcements

None

Agenda Item #7 – Public Comment

Ms. Carol Zellers of 101 Elm Drive – Was there any clean up needed to the stream due to the discharge?

Mr. Shinskie – No.

The meeting was adjourned at 10:26pm