

BOROUGH OF LANSDALE
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
MEETING OF MARCH 2, 2016 – 7:00 p.m.

Members Present:

Jason Van Dame	Committee Chairman
Denton Burnell	Borough Council President
Steve Malagari	Borough Council Member
Jacob Ziegler	Borough Manager
Brian Shapiro	Director of Finance and Human Resources

Mr. Van Dame called the meeting of the Administration and Finance Committee to order at 7:02 p.m.

Action of Minutes of Previous Meetings

Motion Mr. Burnell, second Mr. Malagari to approve the minutes of the February 3, 2016 Administration and Finance Committee Meeting. Motion carried 3-0.

2016 Financial Reports and Capital Items

Mr. Shapiro indicated for the period ending February 29, 2016 that there has been minor activity and nothing major to report.

The committee reviewed a capital request from the Police Department for the purchase of a new telephone system. This item was tabled to the April meeting.

Residential Solid Waste and Recycling Discussion

Mr. Van Dame informed the committee that residential solid waste and recycling steering group is ready to present to Borough Council. The steering group has discussed various options regarding this topic and an informational meeting will be scheduled in the upcoming weeks.

Police Pension – RFQ for Money Manager – Act 44 Policy Adoption

Mr. Shapiro reviewed Act 44 policy and procedures regarding the solicitation of firms to represent the pension board. It is a requirement that Borough Council adopt this policy prior to the RFQ process.

Motion Mr. Burnell, second Mr. Malagari to recommend that Borough Council approve the Act 44 Policy. Motion carried 3-0.

Liberty Bell Trail Reimbursement Agreement

Mr. Ziegler reviewed the reimbursement agreement with the committee.

Motion Mr. Malagari, second Mr. Burnell to recommend that Borough Council approve Liberty Bell Trail Reimbursement Agreement. Motion carried 3-0.

Crestview Road Project – Intergovernmental Agreement with NPWA

Mr. Ziegler reviewed the intergovernmental agreement with the committee.

Motion Mr. Burnell, second Mr. Malagari to recommend that Borough Council approve Intergovernmental Agreement. Motion carried 3-0.

Sewer Billing Agreement - NPWA

Mr. Shapiro reviewed the proposed ordinance and agreement with the committee.

Motion Mr. Malagari, second Mr. Burnell to recommend that Borough Council approve Sewer Billing Agreement. Motion carried 3-0.

Madison Lot Parking Rates

Mr. Ziegler reviewed possible change to the parking rates for Madison Lot.

Motion Mr. Burnell, second Mr. Malagari to recommend that Borough Council approve the proposed changes to the Madison Lot Parking Rates. Motion carried 3-0.

Energy Grade Audit – Borough Wide LED Lighting – Presentation by Johnson Controls

Johnson Controls reviewed the Borough wide LED lighting plan with the committee.

DVRPC initiated this program to replace old street lighting with LED lighting. The goal of the program would be to reduce energy and equipment costs for municipalities. This project would cost \$797,178, however over a 20 year period the borough's energy and equipment cost would be reduced by \$2,006,027.

Motion Mr. Burnell, second Mr. Malagari to recommend that Borough Council approve the LED Lighting project. Motion carried 3-0.

Accountability Worksheet – Status Update – Facilities and Grounds/Municipal Complex

Mr. Shapiro reviewed payment #27 in the amounts of \$31,820.07 with the committee.

Motion Mr. Burnell, second Mr. Malagari to recommend that Borough Council approve Payments #27. Motion carried 3-0.

New Business

Mr. Burnell requested that council receive a monthly breakdown of all the Borough's consultants.

The meeting adjourned at 8:12 p.m.