

April 6, 2016

The Work Session of Lansdale Borough Council was held on Wednesday, April 6, 2016 at Lansdale Municipal Complex, One Vine Street, Lansdale, PA and called to order at 9:18 pm by Council President Denton Burnell.

ROLL CALL:

- (X) Councilman Angelichio
- (X) President Burnell
- (X) Councilwoman Hawkins Charlton
- (X) Councilman DiGregorio
- (X) Vice President Fuller
- (X) Councilman Hansen
- (X) Councilman Malagari
- (X) Councilman Van Dame
- (X) Councilman Work
- (X) Mayor Szekely

Borough Representatives:

Borough Manager, Jake Ziegler  
Finance Director, Brian Shapiro  
Asst. Borough Manager, John Ernst  
Parks & Rec. Director, Carl Saldutti  
Electric Superintendent, Andy Krauss  
Public Works, Rick DeLong  
WWTP Superintendent, Dan Shinskie

Borough Solicitor, not present  
Borough Engineer, not present  
Police Chief, Bob McDyre  
Library Director, Tom Meyer  
IT/GIS Coordinator, Bryan Poster  
Cust. Svc/Records Mgr., Pat Chapman

Residents

Carol Zellers – 101 Elm Drive

**President Burnell** – Council met in an Executive Session before the committee meetings to discuss potential litigation. There will be no action regarding that matter tonight.

Agenda Item #5 – Committee Reports

**Administration and Finance Committee – Councilman Van Dame**

1. An updated Capital Items list has been sent to Council. The list is for potential Capital Items through 2021. It is a substantial list for the Borough and is a working document that can change depending on the Borough's needs.
2. Motions to appear before Council at the next business meeting:
  - Approval of a new phone system for the Police Department in the amount of \$15,952. They need to have copper phone lines, not digital.
  - Resolution for an easement agreement with the Andale Development for the Liberty Bell Trail.
  - Designate Rick DeLong as representative for PEMA administrative purposes so we are able to submit an application for reimbursement funds from the blizzard in January 2016.

- Payment in the amount of \$107,453 for the communication system in the municipal complex. This is a clean-up item as the system was installed during construction of the building.
3. Sewer billing update – NPWA is in the process of having their software upgraded to handle our sewer billing.
  4. Reviewed a summary of professional services used in the Borough.
  5. Discussed Zero Based Budgeting – The Borough has a lot of contractual obligations but we have begun looking at other line items. Discussed if there can be synergy between departments regarding services and/or supplies. Department Heads are very cognizant of their spending and treat the Borough budget like it was their personal checkbook.
  6. Discussed whether funds can be increased to do more street projects this year since Crestview is the only new road project on the list for 2016.
  7. Looked at grants that the Borough may be able to apply for including Montco 2040, TCDI and DCNR.
  8. A resident asked if the presentations that are shown at Council meetings could be put on the website prior to the meeting.

**Councilman DiGregorio** – If a person has an off peak meter and a regular meter could they be billed on the same invoice or at least in the same envelope?

**Mr. Van Dame** – We no longer have off peak metering so they should remove that meter.

**Mr. Krauss** – They can look into trying to get both bills on one invoice in any case where that would apply.

**Councilman DiGregorio** – What is going on with the sewer customer service charge when the Borough no longer bills our customers?

**President Burnell** – Mr. Shapiro has been looking into the customer service charge to see if it can be reduced. That charge is not just for the billing services, but other things related to the treatment plant.

#### **Code Enforcement Committee – Councilman Angelichio**

1. Motion to appear before Council at the next business meeting:
  - Ordinance to amend and update the Borough’s Floodplain map.
2. Discussed creating an ordinance regarding flexible design to have rules for builders to follow but also allow some flexibility.
3. Topic of the month – Sheds and the process needed to follow to add a shed to a property and what permits are needed.
4. Statistics – the department statistics are double this year than at this time last year for permits. It seems that people are doing a lot of work and are following guidelines and getting permits.
5. Discussed the Borough’s grass ordinance and how the process works regarding cutting and those not in compliance.
6. Habitat for Humanity’s Marianne Lynch will present what they would like to do in the Borough at the next business meeting.
- 7.

### **Communication Commission – Councilwoman Hawkins Charlton**

1. Discussed parameters of video recording of Council Meetings. Staff will talk with other municipalities that currently video record their meetings.
2. Civics 101 Class – Three two-hour sessions of how government works will be offered and will start the end of this month. Some staff and Council members will be present to assist with the classes.
3. Ms. Flynn continues to view the website hits to see what people are searching for and are interested in learning about. This will help when we are eligible to upgrade our website.
4. Discussed having a Borough Guide so people know what the Borough has to offer.
5. Ms. Flynn did a preliminary video recording with iPad of the Communication Commission meeting.

### **Economic Development Committee – Councilman Van Dame**

1. Welcomed three new members to the committee: Ray Liberto, Bruce Schwartz and Ellen Foulke.
2. New business that opened last month was Sudz Laundromat.
3. Discussed various project award nominations that the Borough submitted applications for.
4. A new radio station, BuxMont Vibe, coming to the area soon.
5. Discussed goals of the committee and how to highlight existing and new businesses. We need to do a better job marketing the Borough. Thought is to possibly partner more with Discover Lansdale. Also discussed economic data and marketing plans.
6. Discussed how the Business of the Month is selected.

### **Electric Committee – Councilman DiGregorio**

1. Motions to appear before Council at the next business meeting:
  - Award the bid for the Lion switchgear to PowerGrid Solutions for \$204,000. This is under the estimated budget.
  - Resolution to allow the sale of retired electric meters on Municibid.
2. LED Streetlight Program – Staff reviewed the timeline with a conference call with Johnson Controls, Inc. Friday.
3. Elm Terrace primary service for their addition is ready to be energized.
4. Spring maintenance for the department starts next week.

### **Library Committee –Vice President Fuller**

1. Board meeting held earlier this evening - no report for the Work Session.

### **Parks and Recreation Committee – Vice President Fuller**

1. The committee approved the following upcoming events:
  - North Penn United Way Kickball Fundraiser at 4<sup>th</sup> Street Park on Saturday, May 7 from 12:00pm to 6:00pm. Rain or shine.
  - Keystone Fellowship Community Day in 4<sup>th</sup> Street Park on Saturday, July 27.
  - Memorial Day ceremony in Memorial Park will be part of a motion for Council through the Public Safety Committee.

2. Discussed upcoming programs such as the Easter Egg Hunt and Pysansky class as well as upcoming Gardening classes on April 18 for container gardening.
3. The Parks & Recreation newsletter will be out in the mail for residents in the next few weeks.
4. Staff is getting the parks and playgrounds ready for the season.
5. Reviewed the budget and capital list.
6. Staff continues to look for locations to build the skate park.

#### **Public Safety Committee – Councilman Work**

1. An Executive Session will be held for Council to discuss Sergeant and Lieutenant eligibility lists.
2. The Police Department did a traffic study with the JAMR and there is not an issue with speeding or too much traffic.
3. Discussed an appeal for a handicapped parking space at 120 E. Fifth Street.
4. Motions to appear before Council at the next business meeting:
  - Approval for Lansdale Beerfest June 25, 2016.
  - Approval for Lansdale Bike Night September 10, 2016.
  - Approve First Fridays road closures May through November 2016.
  - Approval for the Memorial Day Parade and use of Memorial Park on May 30, 2016.
  - Approve the YMCA 5K race (formerly Kugel Ball Run) on June 5, 2016. This race will be on a different course this year.
  - Save the date for the Manna 5K race on April 12, 2017. Manna will not hold their race in October this year since they will be moving to the North Penn Commons at that time.

#### **Public Works Committee – Councilman Malagari**

1. 2013 CDBG project (E. 2<sup>nd</sup> St) – change order and final payment will be discussed in May.
2. Curbs and sidewalks are being completed by the residents on Perkiomen Avenue and need to be completed by June 30. After that the contractor will pave Perkiomen Avenue and Mitchell Avenue.
3. Motions to appear before Council at the next business meeting:
  - Change order for the 9<sup>th</sup> Street Station Off-site Improvement Project.
  - Payment for the 9<sup>th</sup> Street Station Off-site Improvement Project.
4. Crestview Road Project – The design of the project is still in progress. We will have public meetings for the residents that live in that area to know what to expect when the project starts.
5. WWTP – The punchlist items for the Capacity Upgrade Project are currently being worked on. In June Mr. Shinskie would like to do a presentation to show all of Council the work that was done with this project.
6. Discussed the budget and the possibility to group various construction projects with other municipalities to save on costs. The Solicitor will look into this idea. There is about \$100,000 in the budget to do patch paving. Will be looking at what areas need it the most.
7. The William Penn Foundation is contributing roughly \$1.2 million to help municipalities with the TMDL that will be required by DEP.
8. SEPTA contractor requested to use twenty more parking spaces in the Madison Lot for the upcoming concrete deliveries.

Agenda Item #6 – Announcements

**Councilwoman Hawkins Charlton** – On April 22 the Fairmount Fire Company is hosting movie night at 7:00pm. The movie is The Minions.

Agenda Item #7 – Public Comment

**Carol Zellers**, 101 Elm Drive – She was talking with a Lansdale business owner who has businesses in other towns as well and this person is very impressed with all the events that go on in Lansdale. This person said the other towns do not do anything at all.

**Councilwoman Fuller** – Discover Lansdale’s Business Directory is about fifty-two pages so far and they hoped to have it available online as well.

*The meeting was adjourned at 10:01pm*