



LANSDALE
LIFE IN MOTION

**Borough of Lansdale
Electric Committee Minutes
Meeting of April 6, 2016**

Members Present

Rich DiGregorio, Chairman
Leon Angelichio, Councilman
Carrie Hawkins Charlton
Andrew Krauss, Electric Superintendent

Members Absent

Attendees:

Bryan Poster, GIS/Info Tech Coordinator

- Minutes of the March 2, 2016 committee meeting were approved by a vote of 3-0.
- Committee Business Items
 1. Review bid results for 15 KV Switchgear – Mr. Krauss reported the bids were received and ranged from \$204,000 to \$351,000 for the supply of this equipment. Upon review of the bids, both Utility Engineers and the borough are recommending the bid be awarded to Power Grid Solutions, the lowest responsible bidder for \$204,000. We originally had \$300,000 earmarked for this capital project. Mr. Krauss reported this equipment is interchangeable with the new Stony Creek equipment we purchased a few years ago. The committee recommended a motion be put forth to full council for their approval of the award of this contract. Mr. Krauss also spoke about the Capital plan and how the department has been finding ways to save money by purchasing supplies with other municipal electric utilities to bring shipping costs down.
 2. Next steps LED Street Light Conversion – Mr. Krauss reported the borough has a conference call scheduled for Friday with Johnson Controls to go over a time line and the details for the investment grade audit.
 3. Digital Metering Department – Mr. Krauss reported the metering department has been working hard with the finance department team to become mostly paperless. This also includes mobile service orders and task management software. We are looking at ways to better utilize our current software.
 4. Electric Meter Sale Approval Resolution – Mr. Krauss reviewed the resolution drafted by the solicitor to allow the borough to sell old electric meters as the new ones are installed. These meters will be sold on Municibid to recoup some of the cost associated with the new meters. The committee voted 3-0 to recommend this resolution be put forth to council for their approval at the April business meeting.
 5. Department Operations
 - a. Elm Terrace Gardens – Mr. Krauss reported the new primary service is complete and ready to be energized.
 - b. SEPTA Garage – Mr. Krauss reported the garage is 90% complete at this time.
 - c. Spring testing & installation of new breakers – Mr. Krauss reported that next week starts spring maintenance and testing at the substations, and the new breakers we purchased will be installed.

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- **Budget** – Mr. Krauss reported that the budget is tracking normally for this time of year. Mr. Krauss also spoke about the Capital plan and how the department has been finding ways to save money by purchasing supplies with other municipal electric utilities to bring shipping costs down.
- **Old Business** – N/A
- **New Business** – Mr. Angelichio questioned if a property received more than one utility bill, that they be combined into one envelope to save on postage. Mr. Krauss was going to check on the feasibility of this suggestion.
- **Public Comment** – N/A

Meeting Adjourned at 8:00 p.m.