

BOROUGH OF LANSDALE
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
MEETING OF August 3, 2016 – 7:00 p.m.

Members Present:

Jason Van Dame	Committee Chairman
Denton Burnell	Borough Council President
Steve Malagari	Borough Council Member
Jacob Ziegler	Borough Manager
Brian McGowan	Assistant Finance Director

Mr. Van Dame called the meeting of the Administration and Finance Committee to order at 7:01pm.

Action of Minutes Previous Meetings

Motion Mr. Malagari, second Mr. Burnell to approve minutes of July 6, 2016 Administration and Finance Committee Meeting. Motion carries 3-0.

Capital Items:

The Committee discussed the need to purchase a new **Police Department vehicle**. Currently, the Police Department has a couple vehicles showing wear and the need to keep the fleet up running efficiently. The Police Department has requested the purchase of a **2016 Ford Explorer Utility** in the amount of \$29,000. Also discussed, the vehicle replaced would be used by another department to satisfy their current needs as was done to replace their aging vehicles in the past. Motion Mr. Burnell, second Mr. Malagari. Motion carried 3-0.

The Committee discussed the need to purchase **Audio/Visual equipment** to record and broadcast live Council Meetings. In July 2011, the Borough received a technology grant in the amount of \$29,400 from Comcast as part of the Franchise Agreement. The money was never spent. 3 quotes for equipment were discussed, but it was decided to table the discussion until a later meeting.

2015 CAFR

Ed Furman, partner with Maillie and Associates, discussed the Borough's 2015 audit. . He gave a presentation and discussed the CAFR

Committee Business Items

Berkheimer Confidentiality Resolution

Brian McGowan discussed that since the departure of Brian Shapiro that Borough doesn't have an authorized representative with access to Berkheimer tax records. Brian presented an authorization form "Berkheimer Confidentiality Resolution" to be approved which will authorize him to access the records on the Borough's behalf.

Motion Mr. Burnell, second Mr. Malagari. Motion carried 3-0.

**Intergovernmental Agreement to Implement a Study of Wissahickon Creek TMDL
Response**

Jake Ziegler discussed a voluntary 2 year program which involves a study of the Wissahickon Creek in conjunction with other municipalities to develop a plan for the cleanup. The program is voluntary and supported by the DEP as an approach to come up with a solution. He recommended that the Borough participate to avoid the DEP from dictating and taking future action. The cost of the study to the Borough and developing a plan with other municipalities in the next 2 years is \$6,200/ year.

Motion Mr. Burnell, second Mr. Malagari. Motion carried 3-0.

Old Business

Nothing to report.

New Business

ICMATV- Small City Program

The Borough was approached by ICMA which is largely city managers with the idea to develop a video presentation to highlight Lansdale Borough at the annual conference. This year the ICMA Committee has decided to highlight the smaller communities like the Borough and to present 6 difference communities at the conference. The costs would be on the Borough to pay for the professional costs to develop a video in the amount of \$17,500.

No action was taken on this item.

Interim Finance Director

No discussion was held. This would be discussed in an executive session meeting.

The meeting adjourned at 8:17 pm.