

**BOROUGH OF LANSDALE
PARKS AND RECREATION COMMITTEE
MINUTES – SEPTEMBER 7, 2016**

MEMBERS PRESENT:

Mary Fuller, Chair
Carrie Hawkins-Charlton
Carl W. Saldutti, Jr.

MEMBERS ABSENT:

Jason VanDame

ALSO PRESENT:

Nancy Sullivan
Kate Sullivan
Keith Heffintrayer
Robert Willi
Dan Sokil

1. MEETING MINUTES

The Committee in a 2-0 vote approved the minutes from the August 3, 2016 Parks & Recreation Committee Meeting.

2. REQUESTS

- A. The committee in a 2-0 vote approved a refund of Robin Carter's 2016 Pool Membership Fee due to health conditions and illness that prevented her from using the pool. This was confirmed by Mr. Saldutti.
- B. The Committee in a 2-0 vote approved the use of Memorial Park from 11:00 am to 4:00 pm on Sunday, September 18, 2016 for the Human Chain of Caring event sponsored by Manna on Main Street subject to the Borough's receipt and approval of a certificate of insurance naming the Borough as additional insured.
- C. The Committee in a 2-0 vote approved the use of White's Road Park from 8:00 am to 6:00 pm on Saturday, October 15, 2016 for the annual Oktoberfest celebration sponsored by the Lansdale Library and for the Firkin 5K race sponsored by the PennSuburban Chamber and Variety The Children's Charity subject to the Borough's receipt and approval of the certificates of insurance naming the Borough as additional insured. This will now be placed before Council for their consideration at their meeting on Wednesday, September 21, 2016 (MOTION).

3. PROGRAMS

Mr. Saldutti provided his monthly update on the programs and activities sponsored by the department. All summer activities and programs concluded on Labor Day. The swimming pools operated safely and without incident which is a tribute to the quality of our staff. The new pool features were well received by our members and guests. The Aquaclimb at White's Road Pool and the Wibit at Fourth Street Pool were big hits and made for a more engaging experience. Fall programs will begin soon. The Youth Karate Lesson Program gets underway the week of September 12 as does the next sessions of Zumba, Yoga and Dance. Additionally, the Music on Main Street Lunchtime Concert Series got underway today with a concert by Christine Havrilla.

4. LANSDALE FESTIVAL OF THE ARTS

Mr. Saldutti reported that this year's Festival was a huge success and that the office received numerous thank you notes from exhibitors and attendees alike. He expressed his gratitude to his staff and volunteers as well as to advertisers and award sponsors. Further, he recognized the efforts of his seasonal office worker Kim Kariofillis for generating a substantial increase in advertising income dollars and to Joanne Grubb for all her contributions to the event.

5. FOUNDERS DAY

This year's Founders Day was very well received and the best one to date. Ms. Fuller gave a quick recap of the day's events. The Farmers Market had their 2nd best day ever, 350 tours of the Jenkins Homestead, successful and well attended beer garden and food truck area, the water battle and tours of the firehouse went well, as did tours of the Police Department. Both the Health Fair and the Arts Festival were well attended. The fireworks company, new contractor this year, put on an excellent display and without incident. All in all, a great day for the community.

6. FIRST FRIDAY

October First Friday will be held Friday, October 7 and again will consist of food vendors, information booths, live music by Jeff Lohan at Railroad Plaza and The Mighty Manatees on Wood Street. The annual Chile Cook-off will take place that evening as well. Looking forward to November First Friday, the Zombies return to town for the Zombie Walk down Main Street led by Chief McDyre's police cruiser. Keith Heffintrayer, assisting with the organization of the Zombie Walk, stated that a number of new pieces are being added to this year's event.

7. MAINTENANCE ACTIVITIES

In addition to the routine park maintenance and work around the swimming pools, the staff has been busy repairing the sanitary lines to the Wissahickon Park building, preparing for and working at Founders Day and the Arts Festival, painting the light standards along Memorial Park's footpath and refurbishing park benches. Fall clean-up activities to commence soon.

8. BUDGET – OPERATING/CAPITAL

To date, the 2016 operating budget continues to track according to plan. Mr. Saldutti has completed the first draft on the expense side of the department's 2017 operating budget. That draft has been submitted to the office of the Borough Manager and the Finance Director as well as to all of Council for review and comment. Mr. Saldutti will continue his work on the revenue side of the budget.

9. OLD BUSINESS

- A. Liberty Bell Trail - Jim Moulton has signed off on the Easement and Maintenance Agreement in regard to that portion of the trail through the Andale Green Development. The fully executed Agreement will be forwarded to DVRPC for their review and approval along with the revised project plans and schedule. Anticipating DVRPC's approval, the Committee in a 2-0 vote agreed to have the Borough Manager prepare specifications and to advertise for bids for the project. This will now be placed before Council for their consideration at their meeting on Wednesday, September 21, 2016. As a reminder, the project is being funded in part by the DVRPC Regional Trails Grant program.
- B. Skatepark – Mr. Saldutti informed the Committee of some preliminary work that is required by the grant and that it must get started now. That work involves engineering to complete a park site development drawing checklist for Fourth Street Park and a Certification of Title confirming Borough ownership of the property and signed by the Solicitor. Committee agreed to commence with that work. Mr. Saldutti will get that started and report back to Committee. Additionally, the Committee will have a meeting with the users of the Wedgewood skate spot to discuss Wedgewood and the new skatepark.

- c. Memorial Park Grandstand Project Update - RVB continues their work on preparing the detailed specifications and bid package for the renovation project. The Committee in a 2-0 vote agreed to have the Borough Manager prepare specifications and advertise for bids for the project. This recommendation will now be placed before Council for their consideration at their meeting on Wednesday, September 21, 2016.
- D. Eagle Scout Recognition – At the Council meeting on September 21 Mayor Szekely will present Scout Nathaniel Maier of Troop 141 with a Proclamation for the community project he completed in Memorial Park. Nathaniel installed informational signage about the two cannons in the park. The signs are professionally done and are a nice addition to the park.
- E. Pickleball Line Striping -As a follow-up to the action taken by the Committee at their last meeting, Mr. Saldutti informed them that two tennis courts at Memorial Park have been striped to accommodate pickleball. These two courts can now accommodate both tennis and pickleball play.

MEETING ADJOURNED AT 9:01 PM

Next meeting is scheduled for Wednesday, October 5, 2016 @ 8:00 pm

Borough Hall – Conference Room 201A