

BOROUGH OF LANSDALE
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
MEETING OF DECEMBER 7, 2016

Members Present:

Jason Van Dame	Committee Chairman
Denton Burnell	Borough Council President
Steve Malagari	Borough Council Member
Jacob Ziegler	Borough Manager
John Ramey	Finance Director
John Crawford	Interim Finance Director
Brian McGowan	Assistant Finance Director

Mr. Van Dame called the meeting of the Administration and Finance Committee to order at 7:00pm.

Action of Minutes Previous Meetings

Motion Mr. Burnell, second Mr. Van Dame to approve minutes of November 2, 2016. Administration and Finance Committee Meeting. Motion carries 2-0.

Mr. Malagari was not in attendance for November 2, 2016 meeting.

2016 Financial Reports

(1) Review of Financial Reports as of 11-30-2016

Mr. Crawford- Another good month for revenues, we will hit them for 2016. Our budgeted expenditures are tracking small, but reasonable surplus in the General Fund.

(2) 2017 Budget-

- (1) Mr. Van Dame recaps last month's meeting and budget discussions and mentions continued discussions to mitigate budget gap.

Options discussed per Mr. Ziegler:

- (1) One option would be to take a look at the Parking Authority and sale of Madison lot. We have \$100k budgeted as estimates for inspection costs and permits. Discussions are underway between Parking Authority and developer on who will cover costs.
- (2) Another option is reduce some funding for the Economic Development Committee in the Budget which could be reduced from \$50k to \$25k. There could then be a combination of work with bank to fund a façade improvement plan. We could have various professional come in to help and talk to businesses.
- (3) Gap of \$45k could be a deferral of small "c" capital items from next year.

Committee Business Items

Introduction of John Ramey as Finance Director

Mr. Ziegler- John started Monday. He has previously worked for Bee, Bergvall & Co Accounting firm as an auditor and worked for them the past 15 years. He is a graduate from DeSales.

(1)Payment #28 Final(Gordon H. Bayer, Inc)- \$275,759.33

Approval of Final payment on Municipal Complex.

Motion by Mr. Malagari, second by Mr. Burnell. Motion carries 3-0.

(2)Hometown Hero Banners:

Ms. Scheuring discussed the current map for Hometown Hero Banners for 2016 which shows the poles currently used to display banners. We have 67 applications for next year and we will need additional poles.

Discussion among group that 500 poles will be needed for the current and new banners in 2017. Mr. Burnell costs are \$12-13k for current banners to put up and take down and an additional \$2-3k will be needed for additional banners in 2017.

Mr. Burnell motion to move to full Council, Mr. Malagari seconds. Motion carries 3-0

Old Business

Update Development of Trash Removal Specifications

Mr. Ziegler discussed, we are on 3rd generation of specs. There are concerns we are addressing and it is realistic we could move this forward in January once concerns addressed. It is still a work in progress at the moment.

Mr. Van Dame- we want to have completed this part completed as a goal to have people out there to review. This would be before we put out there to bid if we decide.

Mr. Burnell discussed, we have had multiple meetings to this point, public feedback, reviews by staff, now put out there to public for final review. Then move forward from there. The openness to public would probably mean this would take longer than Jan. and then into Feb. 2017.

New Business

Public Comment

The meeting adjourned at 7:56 pm.