

May 1, 2019

The Work Session of Lansdale Borough Council was held on Wednesday, May 1, 2019 at Lansdale Municipal Complex, One Vine Street, Lansdale, PA and called to order at 9:09 pm by Council President, Denton Burnell.

ROLL CALL:

- (X) Councilman Angelichio
- (X) Councilman Breish
- (X) President Burnell
- (X) Councilwoman Hawkins Charlton
- () Councilman DiGregorio – work commitment
- (X) Vice President Fuller
- (X) Councilman Hansen
- (X) Councilman Henning
- (X) Councilman Work
- (X) Mayor Herbert

Borough Representatives:

Borough Manager, John Ernst

Finance Director, John Ramey

Police Chief, Mike Trail

Parks & Rec., Karl Lukens

Electric Superintendent, Andy Krauss

Public Works, Rick DeLong

WWTP Superintendent, Dan Shinskie

Borough Solicitor, not present

Borough Engineer, not present

Library Director, Tom Meyer

IT/GIS Coordinator, Bryan Poster

Cust. Svc. Manager, Pat Chapman

HR Director, Nancy Shaw

Project Manager, Chris Kunkel

Residents

None

Agenda Item #5 – Committee Reports

Administration and Finance Committee – Councilman Angelichio

1. The financial documents were reviewed, and all is trending as it should. The timing of revenue makes it look like expenditures are too high, but they really aren't once it all evens out.
2. Audits for 2018 were completed for Workers Compensation, Liquid Fuels and the Financial Statement Audit.
3. Mr. Kunkel gave a road project update and explained that the borough has 54 miles of roads and the average life cycle of a newly paved road is 27 years. We are about 17 miles behind where we should be at this time. We are not paving the Pennbrook neighborhood this year as NPWA will be doing work and ADA ramps this year.
4. The committee continues to discuss alternate sources of income for the borough.

Code Enforcement Committee – Councilman Hansen

1. Motion to appear before Council at the next business meeting:
 - Ordinance for the 2015 International Fire Code.

2. For the month of April 128 Permits processed, 141 permits received. This is an 80% increase over 2018 for received applications and an overall increase of 78% year-to-date.
3. Signs are not allowed to be hung on utility poles for the safety of our electric crews. If an event sign is displayed in a yard, it can only be displayed for 14 days. Political signs can be displayed for 30 days before an election and must be removed 7 days after the election per borough code.
4. This is the time of year for high grass complaints. Residents please be aware grass in excess of 6 inches high is considered excessive. Do not blow grass clippings into streets.
5. Since the state no longer issues registration sticker for vehicles, it is difficult for staff to determine if a vehicle is not registered. Staff is working to craft an Ordinance that deals with this as well as allowing Code to enforce unregistered vehicles on a property.
6. Non-compliant sidewalk condition enforcement is being evaluated by staff to determine the best approach for hazards in the Borough.
7. Manhattan Bagel opened in the Pavilion Shopping Center in April.
8. Andale Green will begin Phase 3 of their development soon, Phase 2 is almost completed.
9. EnerGov Public Portal the internet-based portal for permit submission has been delayed due to the current workload, but the process will be moving forward.
10. Knapp Elementary renovations may be coming in front of the Planning Commission late summer.

Councilman Angelichio – Will fire pits be addressed in the new fire code?

Mr. Hansen – They are addresses and the definitions will be more defined than in the previous code.

Economic Development Committee – Councilwoman Hawkins Charlton

1. Dresher Arcade property owner applied for a façade improvement grant.
2. Civics 101 at the WWTP is on Tuesday, May 14 at 7:00pm.
3. The borough has the opportunity to win a rain garden from the NPWA. A contest will be held between us and Franconia Township the week of May 6 through May 10 so make sure you vote.

Electric Committee – Councilman Henning

1. Richardson Substation Progress – We are due to take delivery of the transformer and switchgear at the end of May, but with the construction and the job trailer over at the site, we are going to have to delay delivery until the end of June. This will allow staff to get in there to do some site preparation. If there are no delays the project could be completed by the end of July.
2. Wireless Fee Schedule Amendments - Currently waiting on a recommendation from Adtell, our consultant for communications infrastructure, about the federal (FCC) ruling on fees charged to wire line or wireless attachments. The borough's ordinance needs to be consistent with the federal ruling.
3. The solar grant project is moving along nicely. Staff has reviewed the first look at the design drawings and are in the process of commenting on both

switchgear for Wastewater Treatment Plant and incorporating a 60 KW generator at the Electric Services Building.

4. Staff is working with our electrical engineer to update the chapter of Borough Code related to the electric utility. This will ensure that the electric ordinances are up to today's standards and consistent with surrounding municipal utilities.
5. The committee discussed options on infrared testing for 2019 and we're still looking at whether we purchase the infrared camera or contract work out like in years past.
6. The committee ran through the punch list items for the Green Light Go Grant Program. PennDOT it is requesting that the borough address a few issues at three of our intersections and Mr. Krauss is working with staff to carry out the repairs.
7. R.I.C.E. Peak Shaving Project Update - Mr. Krauss is working on gathering all the appropriate information so that staff and Council are comfortable with moving forward with this project.
8. Department operations include work on multiple development projects, spring special events, spring cleaning for the solar project, EV Chargers and some fiber optic work for our Police Department.

Library Committee – Vice President Fuller

1. Budget Review - Three lines of note, insurance dividend showed a negative amount. Credit card fees showed extra due to the fees from last year. The International Spring Festival raised a bit more money than expected. Will we include credit card fees in the future? We will need to gather more information
2. Community Room Use Policy is almost complete. There are a couple more suggestions that will be incorporated then it will go to solicitor for review.
3. At the Library Board meeting May 15, the Board will vote on obtaining the special occasion permit from the Liquor Control Board for Founders Day.
4. RB Digital is now available streaming audiobooks and digital magazines. Promotion of this new resource will begin this week.
5. International Spring Festival was a great day. Attendance was in line with other years just a bit more spread out over the day. The Health Fair hit it's 2000 screening max at 4:30 and almost 1,000 passports were handed out.
6. CCAT survey has been completed. Participation was about 50%. Results will be shared soon with a formal review to be scheduled.
7. The Summer reading theme this year is "Universe of Stories" and will include Virtual Reality tour of ISS. Also, there will be a Swedes in Space program.
8. Clean and Green event is July 20 from 9:00am to 1:00pm. We will start promoting now to get it on people's calendars. Staff is looking into how to get collection of TVs and Hazardous materials at the event. We will look into getting carwash involved from a local group.

Parks and Recreation Committee – Vice President Fuller

1. We talked about each of the programs that began in April along with a brief description and the registration fee for each program. Additionally, a list of the upcoming events in the Month of May was provided. They include the department's participation at the First Friday event, Bicycle Safety Workshop, T-ball, Movie in the Park and the first concert of the year.

2. Maintenance Activities - Safety related tree work, preparing of the ballfields, and preparing of the many flower beds in the parks.
3. The Fourth Street pool cover was removed today, and it was determined that it will need to be replaced after the 2019 swim season because several of the seams across the cover have come apart.
4. Motion to appear before Council at the next business meeting:
 - Approve the seasonal wage schedule for the summer help. There is a 2.5% wage increase for 2019.

Councilman Breish – has there been any ideas of adding advertising banners to the fences of the pools for additional revenue?

Vice President Fuller – We can look into that.
5. Skatepark – The plan is currently being re-engineered in an effort to reduce the costs of the project.
6. Tree & Bench Memorial Program – Mr. Lukens is requesting the go ahead to update our existing Bench program and to add a tree donation option to the program. The update to the committee included the reduction on the fees for benches, the type of trees the residents may choose to donate and the associated fees for the purchase of a memorial tree. In both cases the site selection is coordinated by the Parks & Recreation Department. Additionally, wording on any plaques must be approved by the Department. The committee approved to move forward.
7. Banner Sponsorship Program – Mr. Lukens presented proposed changes to the Banner Sponsorship program. The changes would allow for the Borough field users to sell the banner spots (currently Weaver Field homerun fence). In return for their efforts, they will split the revenue generated with the Borough. The committee approved to move forward.

Public Safety Committee – Councilman Work

1. Motions to appear before Council at the next business meeting:
 - Approve Memorial Day parade & ceremony on May 27.
 - Approve the BAPS Charities walk on July 13.
 - Approve Founders Day on August 24.
2. Officers who passed the written examination for promotion to sergeant will have oral interviews the second week of June.
3. A report of missing stop signs at Delaware and Winding way. Upon review, the intersection was determined to be in Towamencin Township. The chief advised he would contact Towamencin.
4. The results of the Speed Study for North Valley forge Road and West Third Street indicated an average speed of 24 mph.
5. The Special Events Committee will be meeting to review the ordinance which will include the removal of rain dates from the ordinance.
6. Ray Liberto appeared before the Committee to request the committee consider approving an event to honor military veterans, much like the Hero walk. The committee told Mr. Liberto to work with the PD on a preliminary plan and submit it the Special Events Committee for review.

Public Works Committee – Councilman Angelichio

1. Motions to appear before Council at the next business meeting:

- Payment request #2 for the 2017 CDBG project in the amount of \$189,414.01.
 - Payment request #1 in the amount of \$70,410.60 for the White's Road sanitary sewer lining project.
 - Payment request #2 in the amount of \$136,957.71 for the White's Road sanitary sewer lining project.
2. Line Street Rehabilitation – Residents are currently replacing curbs and sidewalk. Final paving is scheduled for July. Mr. Kunkel stated NPWA plans to do drainage work the section of Line Street at the borough line and contacted the borough to possibly enter into an intergovernmental agreement to have this work performed by Doli Construction and it would come through as a change order under this contract paid by NPWA.
 3. West Third Street Rehabilitation – Residents are currently replacing curbs and sidewalk. We do not have a firm date for final paving.
 4. 2019 Mill & Overlay Program – A total of five bids were received on April 17th. After review of the bids, RVE recommends awarding the contract (base bid, alternate 1&2) to James D. Morrissey in the amount of \$556,779.50.
 5. 2019 N. Cannon Avenue Road Rehabilitation – A total of four bids were received on April 17th. RVE recommends awarding the base bid and alternates 1-6 in the amount of \$876,993.00 to Marino Corporation.
 6. 2019 ADA Improvement Project – This project is currently out for bid.
 7. Ridge Street Pump Station Upgrade –Waiting for contractor to finish some punch list items and submit a final payment request.
 8. Wissahickon Clean Water Partnership – There was a lot of discussion on the Water Quality Improvement Plan (WQIP), what should be in the plan for implementation, and how that is going to get accomplished. We discussed the possibly of forming an authority or some type of inter-governmental partnership to continue monitoring the stream and working on collaborative projects.
 9. Marino Corporation is scheduled to do some road work on E. Seventh Street this week. The road will be closed between Broad Street and Line Street. Monies for this work became available due to a negative change order from the Whites Road project.
 10. A public meeting was held by borough staff and some council members for the residents of the 300 blocks of York Avenue and Columbia Avenue on Saturday, April 13th at Borough Hall to discuss possible remedies to fix their alley.

President Burnell – Has Morrissey done work in the borough before?

Mr. Kunkel – Yes, they did the road work on Knapp Road.

President Burnell – Why is there such a big spread between the bids?

Mr. Kunkel – RVE confirmed the numbers and Morrissey is in line. It appears some of the numbers from the other bidders were inflated. Their bid came in slightly under budget.

Councilman Angelichio – Morrissey does all their own work. They don't use subcontractors so they can bid lower.

Agenda Item #6 – Announcements

Vice President Fuller – First Friday is on May 3 and the theme is Comic Con.

Agenda Item #7 – Public Comment

None

The meeting was adjourned at 10:03pm