

**BOROUGH OF LANSDALE
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
MEETING OF MAY 2, 2018**

Members Present:

Denton Burnell	Borough Council President
Leon Angelichio	Committee Chairman
John Ernst	Borough Manager
John Ramey	Finance Director
Brian McGowan	Assistant Finance Director
Chris Kunkel	Project Manager
Nancy Shaw	Human Resource Director

Mr. Van Dame called the meeting of the Administration and Finance Committee to order at 7:01pm.

1. Action of Minutes Previous Meetings

Motion Mr. Burnell, second Mr. Angelichio approve minutes of April 4, 2018 Administration and Finance Committee Meeting. Motion carries 3-0.

2. Financial Reports Year to Date

Mr. Ramey- Expenses thru the end of March are looking good. Looking at revenue we are at 7%. April will bring us in about \$2.3 million. We are at 24 % at end of April and are about \$200k behind last year.

Looking at expenses, we are at 58% of budget at the end of April. In comparison to last year, we are where we were at last year at this point. The budget is frontloaded for the year.

Mr. Angelichio- Since we have an uptick in building in town, how much more in taxes can we anticipate?

Mr. Ramey- We don't do a projection. If we take an assessment at the end of last year and this year we are looking at \$30k. Looking at the end of year, we could see. All of these projects were starting at beginning of the year.

We do budget for money coming in for the delinquent taxes. Last year, we only earned about \$50k. Once we lean, the county collects and remits the payment to us.

3. Committee Business Items

(A) Committed fund balance for OPEB funds

Mr. Ramey- Its Other Post-Employee Benefits. Police get 75% of health insurance covered from retirement to when they collect Social Security. GASB a few years ago said that we need to put onto our books. We are going to propose a resolution this month to commit the funds which are in a separate bank account already. We contribute about \$300k a year.

Mr. Angelichio- Because it is a resolution we won't have to be renew annually and just one time. Interest stays in there and we let it accumulate. A new police officer who got hired at 25 would retire at 50. We are saying at the end of the year we need to have \$2.6 million in

the account and this year it will cost us \$341k.

Mr. Ramey- Transfer will take place each year from unassigned to committed. There won't be any resolution to transfer the funds.

(B) Approval of YMCA for electric incentive

Mr. Angelichio- YMCA had put in for qualification into the program.

Mr. Ramey- They have all the paperwork in and have held off until the resolution passes. It is 7 years at 7% off and 50% of the permit fees back. This will be a savings of \$180,000 over 7 years for the \$12-14 million investment they put in.

Mr. Ernst- When we become aware of a project to come. We can authorize to reduce price at the beginning rather than later when the project is done.

Mr. Angelichio- It is a small incentive to drive additional revenue into the Borough and will keep businesses in the Borough that would maybe leave. With investment this could lead to additional consumption which will offset the discount simulating growth in town. This is one of the things that we can control. Our target audience is what we need to focus on with the incentives. It has been well received.

4. Old Business

1. Fire Company Stipend Program

Mr. Ramey- Emailed yesterday and typed up what they want it be and giving them something back. We should have something this month and they had agreed to all the details.

2. Credit Card Processing Fees

Mr. Ramey- Current processor can't charge fee and give to us. MuniciPAY is being used by North Wales and others to find out how we can get and some options.

Mr. Burnell- Can't we just tack on a fee like originally proposed.

Mr. Ramey- Some people would be underpaying and some would be paying based on card. Most local banks don't do credit card processing.

3. LGTBQ

Mr. Angelichio- A lot of Council people were presented with sample legislation. Our Solicitor gave us a nice sample. Current ordinance is only in regards to employees which is the protected classes. We are going a step further with gender identification and gender assumption, since it is a protected class.

Someone can easily be discriminated against to not be served, rented to and even hazed at a public event. With an ordinance a person who feels they were discriminated against can go to a board and police can mitigate. Anyone can come into town right now and be discriminated against. The individual can make a complaint and police give a report and take to body of say 5 people to present it to. There is legal recourse from Court of Common Pleas to set fines. The Court of Common Pleas can mediate the complaint. The Supreme Court had no law on this.

It is to make our community more visible and to give people a measure of security in town and the right to not be discriminated against.

Mr. Burnell- The example legislation we have is something that will pass in Hatboro. The Board will make a decision separate from the Council and make their own decision.

Mr. Angelichio- People can be appointed by Council. We would first look maybe at volunteers as we have done in the past. This is something we are not starting from ground zero with nothing.

Mr. Burnell- If we move forward to the next phase. I would just not like to see it create more bureaucracy in the Borough and like to explore it more.

Mr. Angelichio- Municipalities who have done this have had more economic growth because it brings people in and gives them an outlet. It is part of our population here and there is no recourse.

Mr. Burnell- I would propose that we have something to present and circulate to others.

4. New Business

1. Capital Purchases-

- (1) Mr. Ramey- Two things will be coming out committees. Parks & Rec will be purchasing 2 new trucks with plows which are just under \$70k.
- (2) Also, Public Works will be recommending bids for the Whites Rd Construction.

Mr. Burnell- low bidder for Whites Rd had issue with documents and talking to the Solicitor. We are going to see if we can except the next lowest bidder and there is only a \$700 difference.

2. House Bill 2030

Mr. Ernst- Relates to a community in western PA going thru the process and not able to transfer funds from Electric to General Fund. We have 34 municipalities who oppose this bill and we are looking at this diligently and making sure elected official know this and why. Also, we need to make sure that nobody's foot is in the door for the future. We are all watching this closely to see where this goes.

3. Ward One Council Seat Vacancy

Mr. Burnell- We are down a Council person and accepting resumes. If you are in Ward One send us a note. I thank Leon for stepping up and accepting change and we are not making any other changes until we have the next person. We will be going thru this and anticipating at June 20th meeting to have a decision.

Meeting adjourned at 7:55