



LANSDALE  
LIFE IN MOTION

Borough of Lansdale  
Library Committee  
Minutes  
September 4, 2019  
6:00pm 2nd Floor Conference Room  
Chairperson: Mary Fuller

In Attendance: Mary Fuller, Rich DiGregorio, BJ Breish, John Ernst, Tom Meyer, and Kamilla Takala

- Approval of Minutes from August 7
- Committee Business Items
  - Budget Review - 67% through the year revenues at 73% expenses at 52%. Membership is going well this year.
  - Policy updates – After reviewing and updating the community room use policy, we've begun looking at other policies. In Dropbox, 4 policies are ready for approval at the next meeting: Rules of Conduct, Meeting Room Use, Sponsorship, and Outdoor space use.
- Old Business
  - CCAT Review – Discussion of the CCAT webinar which showed key areas to work on are Board make-up, funding, and staff development. A disconnect was noticed between staff and board members. Notes from webinar will be available for those that didn't make it. More investigation will occur on why and how the Borough Council was made the library board. Also coming out of the CCAT is confirmation that we need to work on a strategic plan.
  - Awning Painting – Since it is difficult to get quotes for painting, it was suggested that the perhaps it would be better to take the awning down instead of maintaining it.
  - Little Libraries – There was discussion on the progress of this program which is moving slowly. The library is working in conjunction with the Community Youth Foundation on this.
- New Business
  - Kamilla was introduced to the committee. Kamilla is the library's new administrative assistant. Her immediate focus will be working on PA Forward Star Library program, museum pass renewals and additions, and the yard Sale. The Yard Sale will be held on Oct 26.
  - A leadership by design 4 page crib sheet was distributed to the board. This is from a seminar called Financial Best Practices Workshop. A webinar of this seminar is scheduled for Sept 20 from 9am to 11am.
- Public Comment – no public comment
- Adjournment - meeting adjourned at 6:54pm