



RESIDENTIAL ADDITION—SUBMITTAL GUIDE

ADDITION, ALTERATION AND STRUCTURAL REPAIRS

SUBMISSION REQUIREMENTS:

1. Completed Permit Cover Page
2. Completed Building Permit Application
3. Non-Refundable Application Fee (\$40)
4. Certificate of Insurance (*attach or, Fax to: 215-361-8393*)
5. *[3 sets] Plot/Site plan, foundation plan, elevation plan, floor plans, electric plan, cross section plan, (Drawn to Scale, sample plans available upon request), mechanical specifications, and 1 digital copy of plans if plans exceed 11"x17" in size.*
6. Stamped plans required if any structural materials (i.e.: steel, trusses, bond beams or manufactured beams) are being used in the construction of structure.

CODE REQUIREMENTS:

Reference:

2009 IRC (International Residential Code)
2008 NFPA NEC (National Electrical Code)
for code standards

For additional requirements refer to Borough of Lansdale Code Book (*available online www.lansdale.org*)

Chapter 51: Building Construction

§ 51-2 Amendments to standards.

Chapter 52: One- and Two-Family Dwellings

§ 52-2 Amendments to standards.

Chapter 122: Zoning

- ◆ *This guide is for information purposes only. Applicants are advised to review all applicable ordinances.*
- ◆ *It is the owners responsibility to verify the location of property lines.*
- ◆ *Grading—It is a violation of Borough Ordinance to cause water to drain or discharge on any public street, alley or private property.*
- ◆ *Where overhead electric wires are present, proper clearances must be maintained.*
- ◆ *Where electric service is being provided or altered, an inspection is required. § 65-79. Certificate of approval required.*
- ◆ *Those additions or renovations that can be seen from the street would require a design review application. Changes to the rear of buildings and additions that do not alter the front facade of buildings do not need to be reviewed by the Design Review Board*
- ◆ *Where impervious surface is greater than 1,000 sqft please refer to Stormwater Management Plan Ordinance No. 1855.*

*** Sample plans are available upon request.**

BOROUGH OF LANSDALE
WWW.LANSDALE.ORG
215-368-1691