

SIGN—SUBMITTAL GUIDE

SIGN— An identification, description, illustration or device, illuminated or nonilluminated, which is visible from any public place and draws attention to a product, service, place, activity, person, institution, business or solicitation or any emblem, painting, banner, pennant, placard or temporary display designed to advertise, identify or convey information, with the exception of national flags of reasonable size.

SUBMISSION REQUIREMENTS:

1. Completed Sign Permit Application
2. Plot Plan (*Drawn to Scale, see example*)
3. Sign illustration Sketch, rendering or photograph

A separate electrical permit must be obtained.

CALL BEFORE YOU DIG!!! You are required to inform the utilities of any type of work involving the movement of earth with powered equipment. Pennsylvania One Call System, Inc.

Call 3 Business Days Before You Dig!

1-800-242-1776 or 8-1-1

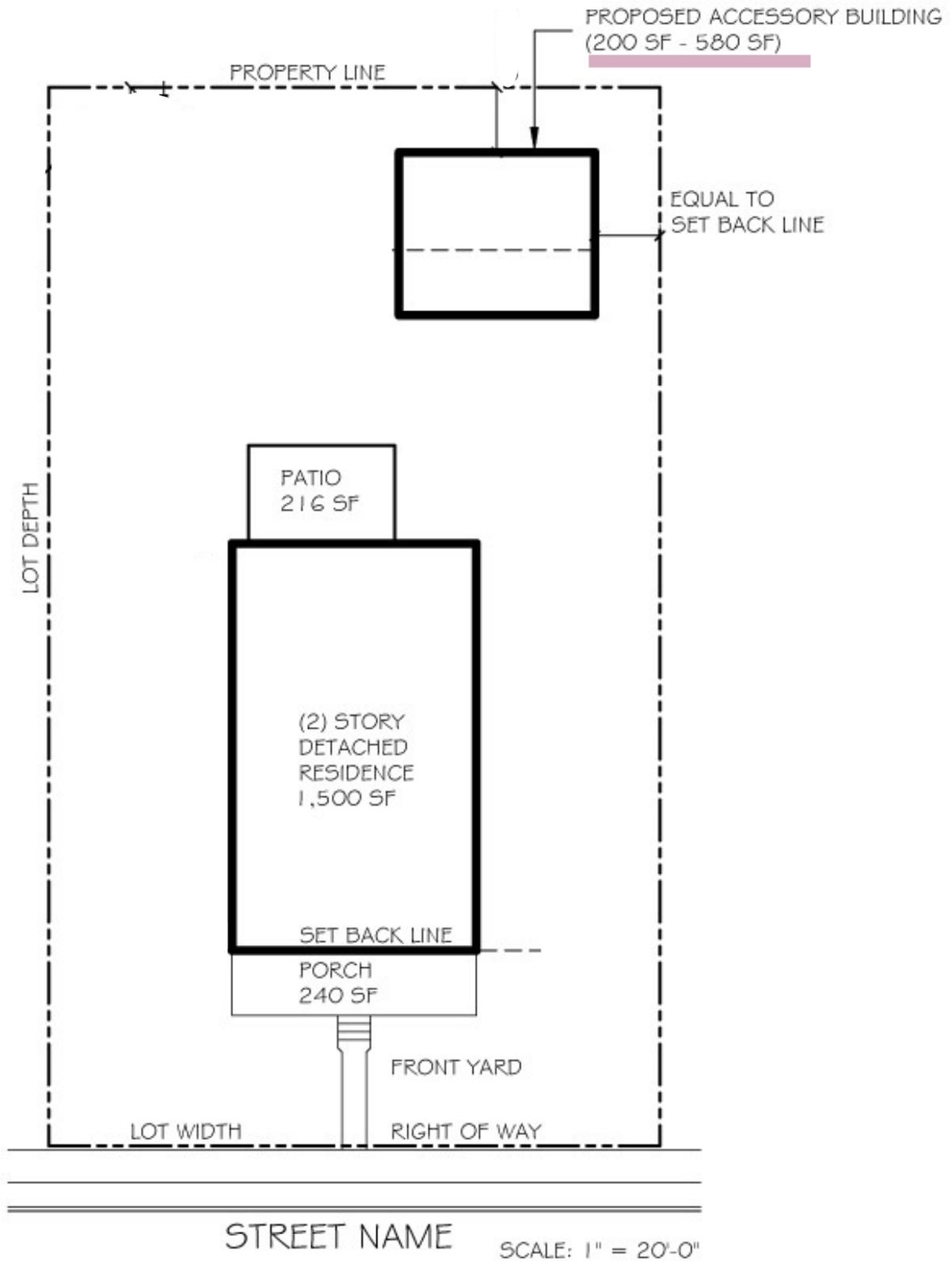
- ◆ *This guide is for information purposes only. Applicants are advised to review all applicable ordinances.*
- ◆ *It is the owners responsibility to verify the location of property lines.*
- ◆ *Where electric service is being provided to the accessory structure an electric permit and inspection is required. § 185-75. Certificate of approval required.*

LANSDALE ZONING CODE 405-1608

- ⇒ **Prohibited Signs:** Flashing, Roof, Revolving, Festoon, Animated, Trailer, Beacon, Street Banner, any sign that interferes with traffic or interferes with signals, any offensive representations.

REQUIREMENTS

- ⇒ **Indicate the location of proposed sign on application:**
 Front Side Rear Window Door
- ⇒ **Indicate the Type of Sign on application:**
 Projecting Wall Window Banner
 Freestanding Awning Directory
- ⇒ **Allowed area (sf) of Sign based on type:**
 Projecting-15 SF (5' wide x 3' ht. max.)
 Wall-60 SF (2.5 SF/ LF of front bldg wall)
 Window-15 % / each window area
 Banner-60 SF (Temporary-24 SF)
 Freestanding-24 SF (< 8' off ground, 60 SF> 8') 16 SF if in Prof. Off A/B Dist
 Freestanding-60 SF (> 8' off ground)
 Awnings-25 % area of skirt/end panel
 Directory-24 SF
- ⇒ **Min. Height to bottom of Sign based on type:**
 Projecting-Not less than 10'
 Wall-No restrictions
 Window-15 % / each window area
 Banner-60 SF (Temporary-24 SF)
 Freestanding-24 SF (< 8' off ground, 60 SF> 8') 16 SF if in Prof. Office A/B District
 Awnings-Not less than 7'
 Directory-No restrictions
- ⇒ **Restrictions based on the Type of Sign :**
 Projecting-5/8" dia. bolt/lag screw/exp. shield embed min. 5" (No wood)
 Wall-Mtl. 3/8" dia. anchors (bolts/exp. screws) embed min. 5"
 Window-Mounted to inside only
 Banner-Only one for each street frontage
 Freestanding-Add'l. 10 SF/tenant to 80 SF & 16 SF if in Prof. Off. A/B District (5' max. vert./horiz.)
 Awning-retractable awnings not extend > 6' from bldg or < 12" from curbline
 Directory-16 SF if in Prof. Office A/B District (5' max. vert./horiz.)
- ⇒ **Type of sign illustrations:**
 Colored Sketch Colored Rendering Photograph
- ⇒ **Indicate if sign is illuminated on application:**
 New sign/not illuminated
 Relocate exist'g sign/not illuminated
 New sign, illuminated/add'l. elec. permit req'd.
 Relocate exist'g sign/illuminated/add'l. elec. permit req'd.
- ⇒ **Indicate the material of Sign:**
 Alum. Dibond-alumi. clad plastic core Vinyl
 Alumalite-Corr. Core Dura-Wood 3D Letters



SAMPLE PLOT PLAN

There shall be submitted with all applications for building permits two copies of a layout or plot plan drawn to scale, showing the actual dimensions of the lot to be built upon, the exact size and location on the lot of the building and accessory buildings to be erected and such other information as may be necessary to determine and provide for the enforcement of this chapter.

